

# Bye-Laws



## INTRODUCTION

These bye-laws or members rules are provided for under rule 10. of the club constitution and include Lancing Rangers Club Code of Conduct (page 7) which is separately defined. The bye-laws and code of conduct are binding on the membership until amended or repealed by the Management Committee, or set aside by resolution of a general meeting of the club.

**MR.1** The Club Colours shall be gold/amber and black in the design and fashion as approved by the Management Committee.

**MR.2** It is an objective of the Club, laid down in the Constitution to 'always promote friendship to players, officials and spectators and to seek to always play within the 'spirit' of the Football Association Laws'

**MR.3** The Club shall endeavour to produce a newsletter.

## **MR.4** KIT AND EQUIPMENT

The Club will supply to each squad/team all necessary match and training equipment, including specifically:

- 4.1 A suitable first aid kit to be available at all matches and training sessions.
- 4.2 For matches, shirt and shorts will be provided
- 4.3 All Members are required to use their own club socks whether provided by the club or not. For health reasons they are not to be swapped between players.
- 4.4 As a charter standard club it is our aim to provide 1 training ball per registered player.

## **MR.5** DISCIPLINARY MATTERS AND GRIEVANCE PROCEDURES

- 5.1 All disciplinary matters within LRFC will be dealt with by a disciplinary panel appointed by the Management Committee. The panel shall, if possible, number not more than 5 independent and impartial members who will sit together as 3 or 5 to ensure a majority decision is reached. The disciplinary panel will report to the management Committee in all cases but may take action as they see fit and appropriate having considered all the evidence.
- 5.2 An appeal may be lodged against any decision within 14 days, in writing to the club Secretary The Management Committee will convene an appeals panel of no more than 5 independent and impartial members. This panel will sit within 14 days of the appeal being received. The appeals panel decision is final.
- 5.3 Should any member of LRFC bring the club into disrepute, the matter will be referred to the Management Committee as soon as possible.
- 5.4 Any member who is reported by a referee or League Official to the Sussex County F.A. shall also be subject to any (additional) disciplinary action that the Management Committee may see fit.



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- 5.5 Any member who incurs a fine from the Sussex County F.A. must submit the fine in full, with the completed paperwork, directly to the Secretary of LRFC within 7 days of receiving the fine notice. Failure to submit the fine within 7 days will result in immediate suspension from all LRFC club activities regardless of any suspension imposed by a league or the County F.A.
- 5.6 Any member with a grievance should refer the matter immediately in writing to the Management Committee through his/her Squad Representative or direct to either the Secretary, the Chairman, the Vice-Chairman or the Liaison Officer. The Management Committee shall then consider the matter and advise the member of their decision and of any action taken within twenty-eight days of the grievance being lodged.

## **MR.6** PLAYING MEMBERS SHALL:

- 6.1 Observe MR.2 and abide by the Club Code of Conduct (Page 10)
- 6.2 Wear shin pads at all times, both during matches and during training sessions.
- 6.3 Advise their squad/team Manager at least a week in advance if possible if they know they will be unavailable for selection.
- 6.4 Advise their squad/team manager if they are unable to attend a training session(s).
- 6.5 Note that under F.A.Laws, school events take precedence.

## **MR 7** SQUAD REQUIREMENTS

- 7.1 The entry of each squad/team to a league competition shall not be confirmed until the Management Committee are satisfied that the squad/team is properly organised and has adequate resources and support to operate through the forthcoming season. The Management Committee shall appoint the squad/team Manager but each squad shall nominate from amongst their midst:-
  - (I) A Squad Representative to assist the manager as deemed fit. (ie collection of match fees, social activities etc).
  - (II) Sufficient volunteers to ensure that the team is not without a linesperson for each match.
- 7.2 NewSquads will not be started until the Management Committee have appointed a Manager. Once the Squad/Team is established the Management Committee will then sanction the playing of matches provided the Squad is able to meet the requirements in 7.1 above. With the exception of Under 6 Squads who, under the FA charter standard, are not permitted to play matches



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## **MR 8** SQUAD / TEAM MANAGERS SHALL:

- 8.1 Be directly responsible to the Management Committee for:
  - (I) The discipline and good behaviour of the playing members of their squad/team and shall, in addition, enforce MR.6 above.
  - (II) The good behaviour of all spectators associated with his/her squad/team at, before or after any match.
  - (III) The eligibility of all players in any competition match in which his/her squad/team is involved.
- 8.2 Notify playing members of all arrangements for fixtures, training sessions and cancellations.
- 8.3 Not referee or act as linesman in any competition fixture involving his/her own squad/team.
- 8.4 Not interfere with other Manager's team selection.

## **MR 9** USE OF FACILITIES

- 9.1 Members shall at all times show due respect for the facilities that the Club hires for its various activities.
- 9.2 All school facilities must be respected with particular attention to the following;
  - (I) Cars must be parked only in designated parking areas, maintaining entrance and exits clear at all times, particularly when delivering and collecting players and supporters.
  - (II) Football boots must not be worn in changing rooms and must be removed before entering any school building.
  - (III) Footballs must not be kicked in playground areas or anywhere near classroom buildings. Anyone causing damage to school property will be held responsible. All damage caused must be reported immediately to the Management Committee.
- 9.3 It is the responsibility of the squad manager to ensure that all training and match facilities are left free of litter from whatever source, prior to leaving the venue.
- 9.4 East Lancing Recreation Ground – Orient Road.
  - (I) All cars must be parked in the designated car park and not in the access road to the changing rooms or Orient Road itself, which is part of a private residents estate.

## **MR 10** RECOGNITION OF LOYALTY AND LONG SERVICE AWARDS

- 10.1 Lancing Rangers FC shall recognise the loyalty of each player who has completed five consecutive seasons as a fully paid, registered playing member.
- 10.2 Any player who completes their final season as an U16 player and has completed nine or more consecutive seasons as a fully paid, registered playing member, shall receive a long service award, in addition to any loyalty award previously received.



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- 10.3 Lancing Rangers FC shall recognise the commitment and contribution made by each Squad Manager, Squad Representative and Assistant who have completed five seasons with the club.
- 10.4 On retiring from office, all officers of Lancing Rangers FC, at the discretion of the Management Committee, may receive an award in recognition of their service and commitment to the club.
- 10.5 At the sole discretion of the Management Committee, a special Long Service Award may be given to an individual who has served for ten or more years, in acknowledgement of their commitment to Lancing Rangers FC. Consideration will be given in particular to Managers, Assistants and Squad Representatives.